

## PROCESS ON CURRICULUM DESIGN

In order to enrich the curriculum and syllabi, statutory meetings like Board of Studies, Academic Council and Board of Management are conducted twice a year. During this enrichment process, feedback on the curriculum & syllabi from various stakeholders like students, faculty members, parents, alumni and employers are obtained through structured feedback forms. Based on the feedback, Curriculum Development Cell (CDC) will analyse and consolidate the changes required in the courses and syllabi.

The CDC minutes which highlights the changes incorporated based on the feedback analysis report will be presented in the Board of Studies (BoS) meeting. BoS will thoroughly scrutinise the entire curriculum & syllabi and carryout the necessary changes in the curriculum & syllabi.

The HoDs concerned will present the salient features of the proposed changes in the curriculum and syllabi and move the resolutions in the Academic Council. The suggestions given by the Academic Council will be incorporated by the HoDs and the minutes of the Academic Council will be presented to the Board of Management for review and approval. The process flow chart is given below.

